

The Bath County School Board met in a Close-out Meeting on Monday, June 27, 2016 at 10:00 A.M.

**PRESENT:** Mr. Roy W. Burns, Board Chairman  
Mrs. Catherine D. Lowry, Board Vice-Chair  
Mrs. Rhonda R. Grimm, Board Member  
Mr. Bryan Secoy, Board Member

**DRAFT**

Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk  
Mrs. Sharon P. Fry, School Board Deputy Clerk

Mr. Roy Burns, Board Chairman, called the meeting to order a 10:04 a.m. with all members present except Mrs. Lowry and Mr. Ryder. Mrs. Lowry arrived at 10:13 a.m. **15-16: 344**  
**CALL TO ORDER**

Mr. Burns, Chairman, called the meeting to order at 10:04 a.m. and led the Board in the Pledge of Allegiance and a moment of silence. **15-16: 345**  
**CALL TO ORDER FOR PUBLIC MEETING**

On motion by Mr. Secoy and seconded by Mrs. Grimm, the Board (4-0 vote) approved the agenda as presented. **15-16: 346**  
**APPROVE OR AMEND AGENDA**

There were none to be heard. **15-16: 347**  
**PUBLIC COMMENTS**

On motion by Mrs. Grimm and seconded by Mr. Secoy, the Board (4-0 vote) approved the consent agenda as presented: **15-16: 348**  
**APPROVE**  
**CONSENT AGENDA**

- **Minutes**  
June 7, 2016 Regular Meeting

- **Reports**

- Attendance

- June 2016 ADM: BCHS 237, MES 120, VES 183, for a total of 540.

- May 2016 ADM: BCHS 236.95, MES 120, VES 184.14 for a total of 541.09.

- Cafeteria, May 2016

- Maintenance, June 2016

- Transportation, June 2016

Mr. Justin Rider, Business Manager, presented an overview of the expenditure summary and un-reconciled revenue summary for June 2016. Unspent funds in the general school fund totaled \$114,176.35 and \$1,731.15 in Food Service funds for a total of \$115,907.49. The excess revenue will be deposited in the county general fund. The final revenue will not be reconciled with the County Treasurer until the week of July 1st, and the final revenue transfer will not be received until June 30<sup>th</sup>. In the event of actual revenue transfers that are lower than anticipated, some accounts payable checks may need to be voided and be reissued after July 1.

On motion by Mrs. Lowry and seconded by Mr. Secoy, **the Board (5-0 vote) approved the June 2016 claims as presented: General Fund Payroll 70884-70894, 70895-70905, 70906-70914, 70915-70923, 70924-70932, 70933-70941, Direct Deposit 2207-2210, 2211-2212, 2213-2214, 2215-2216, 2217-2218, Bills – 70942-71071, Food Service Payroll 10810-10813, 10814-10817, 10818-10820, 10821-10823, 10824-10826, Direct Deposit 2207-2210, 2211-2212, 2213-2214, 2215-2216, 2217-2218.**

Mrs. Hirsh plans to discuss unspent school funds and unanticipated revenue with Mr. Harrison, County Administrator. Mrs. Hirsh will suggest remaining money be used to fund the BCHS parking lot project. She said an update on the status of the joint county fuel program is to be discussed with Mr. Harrison as well.

*On June 27<sup>th</sup>, the June 2016 Payroll and Accounts Payable balance for General School Fund was \$112,883.54 and School Food Service balance was \$1,745.19 for a total of \$114,628.73. See attachment "A" for an updated Summary of Budget and Expenditures for June 2016 and a reconciled June 2016 Revenue Summary.*

On motion by Mrs. Lowry and seconded by Mrs. Grimm, the Board approved and deleted the 2<sup>nd</sup> reading of the following VSBA Policies: BBFA (Option 1), BDC, BDDH (also KD), DJ, EBB, EBCB, GBL, GBMA, GBMA-R (deleted), GC, GCA (deleted), GCG, GCPF, GDB, GDG, IA, IAA, IGAH, IGAI, IGBG, IHB, IKEB, IKF, IKFA, JJAC, JO, JRCA, KBA, KBA-R, KBA-F1, KD (also BDDH), LC, and LI as presented.

Mrs. Hirsh advised the Board that another person, in addition to Mrs. Hirsh, must be a trained respondent for FOIA requests. Details to be provided at a later date.

No public comments were heard.

#### **Mr. Burns**

Thanked everyone who works in the School Administration Building; from the secretaries up and said he appreciates all staff.

**15-16: 349  
2016 FISCAL YEAR  
CLOSE-OUT  
1. Payment of Claims  
2. Revenue Summary**

**15-16: 350  
VSBA POLICIES – 2<sup>nd</sup>  
READING**

**15-16: 351  
ITEMS FOR  
BOARD MEMBERS**

**15-16: 352  
PUBLIC COMMENTS**

**15-16: 353  
ITEMS BY  
BOARD MEMBERS**

On motion by Mrs. Grimm and seconded by Mrs. Lowry, the Board (4-0 vote) convened in a closed meeting at 10:43 a.m. to consider the resignation, appointment, compensation and assignment of specific personnel, student discipline reports, and superintendent’s evaluation.

15-16: 354  
CLOSED MEETING

On motion by Mrs. Lowry at 1:30 p.m., (4-0 vote) the Board came out of the closed meeting and certified (4-0 vote-roll call) that, to the best of each member’s knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed; and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

15-16: 355  
CERTIFICATION OF  
CLOSED MEETING

On motion by Mrs. Grimm and seconded by Mrs. Lowry, the Board approved an appointment and accepted resignations as listed:

15-16: 356  
ACTION FOLLOWING  
CLOSED MEETING

Resignations

- **Deane Davis**, SPED Teacher BCHS
- **Jane McMullen**, Cheerleading Sponsor

Appointments

- **Kirby Smith**, Color Guard (Flag Corps) Sponsor
- and authorized **Mrs. Hirsh to appoint a VES principal**

The Board adjourned the meeting at 1:31 p.m.

15-16: 357  
ADJOURNMENT

Attachment A: June 2016 Summary of Budget and Expenditures  
June 2016 Reconciled Revenue Summary



Attachment A.pdf

**BATH COUNTY PUBLIC SCHOOLS**

**GENERAL SCHOOL FUND  
SUMMARY OF BUDGET AND EXPENDITURES**

**June 2016 Payroll and Accounts Payable**

	<b>Total Budget</b>	<b>Prior Balance</b>	<b>Payroll</b>	<b>Accts. Payable</b>	<b>Void Checks</b>	<b>New Balance</b>
<b>Instruction</b>	\$6,856,407.34	\$1,684,087.01	\$1,274,392.76	\$154,307.53	\$0.00	\$255,386.72
<b>Administration</b>	\$493,801.00	\$31,692.69	\$45,063.26	\$13,374.51	\$0.00	-\$26,745.08
<b>Transportation</b>	\$920,740.00	\$206,461.53	\$125,045.16	\$91,840.67	\$0.00	-\$10,424.30
<b>Maintenance</b>	\$1,500,274.00	\$240,768.92	\$40,554.46	\$251,450.21	\$0.00	-\$51,235.75
<b>Technology</b>	\$349,050.00	\$21,114.17	\$18,137.74	\$57,074.48	\$0.00	-\$54,098.05
<b>Total</b>	<b>\$10,120,272.34</b>	<b>\$2,184,124.32</b>	<b>\$1,503,193.38</b>	<b>\$568,047.40</b>	<b>\$0.00</b>	<b>\$112,883.54</b>

**SCHOOL FOOD SERVICE FUND  
SUMMARY OF BUDGET AND EXPENDITURES**

**June 2016 Payroll and Accounts Payable**

	<b>Total Budget</b>	<b>Prior Balance</b>	<b>Payroll</b>	<b>Accts. Payable</b>	<b>Void Checks</b>	<b>New Balance</b>
<b>School Food Service</b>	<b>\$631,388.00</b>	<b>\$154,539.50</b>	<b>\$71,986.48</b>	<b>\$80,807.83</b>	<b>\$0.00</b>	<b>\$1,745.19</b>

**GENERAL SCHOOL FUND AND SCHOOL FOOD SERVICE FUND  
SUMMARY OF BUDGET AND EXPENDITURES**

**June 2016 Payroll and Accounts Payable**

	<b>Total Budget</b>	<b>Prior Balance</b>	<b>Payroll</b>	<b>Accts. Payable</b>	<b>Void Checks</b>	<b>New Balance</b>
<b>Budget Summary</b>	<b>\$10,751,660.34</b>	<b>\$2,338,663.82</b>	<b>\$1,575,179.86</b>	<b>\$648,855.23</b>	<b>\$0.00</b>	<b>\$114,628.73</b>

# BATH COUNTY PUBLIC SCHOOLS FY 2015-2016

## REVENUE SUMMARY

### June 2016 Revenue Report RECONCILED

Description	Budgeted Revenue Amount	Prior Revenue Total	Current Month Revenue	Year To Date	Current Revenue Status
<b>STATE FUNDS:</b>					
State Sales Tax	616,167.00	564,675.56	52,648.50	617,324.06	1,157.06
Basic State School Fund	591,981.00	505,565.62	42,639.38	548,205.00	-43,776.00
Free/Rental Textbook Systems	10,912.00	9,442.67	996.33	10,439.00	-473.00
Vocational SOQ	30,958.00	26,791.79	2,826.21	29,618.00	-1,340.00
Career and Technical Education	29,819.00	0.00	33,758.85	33,758.85	3,939.85
Special Education SOQ	66,566.00	57,606.65	6,078.35	63,685.00	-2,881.00
Gifted Education SOQ	5,216.00	4,514.57	476.43	4,991.00	-225.00
Remedial Education SOQ	14,062.00	12,169.32	1,283.68	13,453.00	-609.00
VRS Instructional	69,287.00	59,962.31	6,326.69	66,289.00	-2,998.00
Social Security Instructional	35,041.00	30,324.24	3,199.76	33,524.00	-1,517.00
Group Life Instructional	2,155.00	1,864.99	196.01	2,061.00	-94.00
At Risk	10,427.00	8,071.38	1,918.62	9,990.00	-437.00
K-3 Class Size	18,264.00	14,430.24	3,206.76	17,637.00	-627.00
Technology - VPSA	128,000.00	0.00	130,429.00	130,429.00	2,429.00
Remedial Summer School	1,642.00	2,427.57	373.43	2,801.00	1,159.00
Reading Intervention	2,537.00	2,075.76	461.24	2,537.00	0.00
Homebound	559.00	632.29	84.35	716.64	157.64
ESL	1,117.00	711.00	158.00	869.00	-248.00
Compensation Supplement	10,010.00	8,663.40	909.60	9,573.00	-437.00
SOL Algebra Readiness	1,300.00	1,063.62	236.38	1,300.00	0.00
Individual Student Alt. Ed. Program	7,859.00	6,430.07	1,428.93	7,859.00	0.00
Teacher Mentor	452.00	2,102.92	367.67	2,470.59	2,018.59
Virtual Advance Placement	0.00	123.00	0.00	123.00	123.00
Foster Care	0.00	0.00	16,781.00	16,781.00	16,781.00
School Security Equipment Grant	0.00	0.00	11,318.00	11,318.00	11,318.00
<b>TOTAL STATE FUNDS</b>	<b>1,654,331.00</b>	<b>1,319,648.97</b>	<b>318,103.17</b>	<b>1,637,752.14</b>	<b>-16,578.86</b>
<b>FEDERAL FUNDS:</b>					
Title I-A Remediation	68,600.00	42,659.18	26,371.36	69,030.54	430.54
Title II-A (Eisenhower Funds)	27,000.00	23,048.46	0.00	23,048.46	-3,951.54
Title III	850.00	0.00	0.00	0.00	-850.00
Title VI-B FT & Preschool	105,000.00	161,133.50	0.00	161,133.50	56,133.50
Medicaid	20,000.00	14,471.35	3,080.13	17,551.48	-2,448.52
Forest Reserve Funds	0.00	179,259.50	0.00	179,259.50	179,259.50
Vocational Education (Perkins)	8,000.00	8,936.60	0.00	8,936.60	936.60
Rural Education Achievement Pro.	44,000.00	43,368.65	0.00	43,368.65	-631.35
Payment in Lieu of Taxes	134,500.00	0.00	134,500.00	134,500.00	0.00
Bath Part of Mines and Minerals	0.00	778.46	0.00	778.46	778.46
<b>TOTAL FEDERAL FUNDS</b>	<b>407,950.00</b>	<b>473,655.70</b>	<b>163,951.49</b>	<b>637,607.19</b>	<b>229,657.19</b>
<b>OTHER FUNDS:</b>					
Rebates & Refunds	5,000.00	9,457.72	0.00	9,457.72	4,457.72
GED	500.00	0.00	0.00	0.00	-500.00
Tuition Out-Of-County Residents	6,800.00	7,100.00	0.00	7,100.00	300.00
Auction	1,500.00	3,502.15	0.00	3,502.15	2,002.15
Facility Use	1,000.00	450.00	0.00	450.00	-550.00
Non Recurring Revenue	1,000.00	0.00	0.00	0.00	-1,000.00
<b>TOTAL OTHER FUNDS</b>	<b>15,800.00</b>	<b>20,509.87</b>	<b>0.00</b>	<b>20,509.87</b>	<b>4,709.87</b>
<b>Total Gen. Fund - w/o Co. Contrib.</b>	<b>2,078,081.00</b>	<b>1,813,814.54</b>	<b>482,054.66</b>	<b>2,295,869.20</b>	<b>217,788.20</b>
<b>County Funds</b>	<b>8,042,190.34</b>	<b>8,042,190.34</b>	<b>0.00</b>	<b>8,042,190.34</b>	<b>0.00</b>
<b>SCHOOL FOOD SERVICES:</b>					
State School Food Ser.Fund	3,886.00	4,822.26	321.04	5,143.30	1,257.30
Federal Sch.I Food Ser.Fund	150,000.00	157,443.75	0.00	157,443.75	7,443.75
Cash Receipts	145,000.00	136,117.67	2,361.87	138,479.54	-6,520.46
County Appropriation	332,502.00	332,502.00	0.00	332,502.00	0.00
<b>TOTAL SCHOOL FOOD SERVICES</b>	<b>631,388.00</b>	<b>630,885.68</b>	<b>2,682.91</b>	<b>633,568.59</b>	<b>2,180.59</b>